Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Ethical Dilemmas**

***Homefun!***

Instructions:*Use the three-step checklist to determine whether or not the following situations demonstrate ethical behavior. Explain your thought process with each step (in other words, answer each of the subquestions).*

**Situation - Who Owns My Time?**

Saran Khut is a receptionist for Media Technologies. After the company installed voice mail, Saran’s workload became lighter, so her supervisor assigned additional responsibilities, including some accounting tasks. Even with these assignments, Saran is not always busy. To fill the time, she plays computer games.

1. **Is it legal?** In other words, will you be violating any criminal laws, civil laws or company policies by engaging in this activity?
2. **Is it balanced?** Is it fair to all parties concerned both in the short-term as well as the long-term? Is this a win-win situation for those directly as well as indirectly involved?
3. **Is it right?** Most of us know the difference between right and wrong, but when push comes to shove, how does this decision make you feel about yourself? Are you proud of yourself for making this decision? Would you like others to know you made the decision you did?

***So, is it ethical?***

**Situation – Technology Temptations**

Andrew Whitbeck collects overdue accounts for a large credit card company. He has access to records of all transaction for any customer. Andrew sometimes looks up the records of famous people. He checks to see where they use their credit cards and how much money they spend. He sometimes tells his friends about the buying habits of entertainers and politicians.

1. **Is it legal?** In other words, will you be violating any criminal laws, civil laws or company policies by engaging in this activity?
2. **Is it balanced?** Is it fair to all parties concerned both in the short-term as well as the long-term? Is this a win-win situation for those directly as well as indirectly involved?
3. **Is it right?** Most of us know the difference between right and wrong, but when push comes to shove, how does this decision make you feel about yourself? Are you proud of yourself for making this decision? Would you like others to know you made the decision you did?

***So, is it ethical?***